



Rental Date: _____
Time: _____

**CARLISLE COMMUNITY POOL
RENTAL APPLICATION**

Pool Manager's Office: (717) 240-6956
Pool Front Desk: (717) 240-6957
Parks and Recreation: (717) 243-3318

1236 Franklin Street
Carlisle, PA 17013

Date Requested: _____ Time: From _____ To _____ # Of Guests: _____
Renter's Name: _____ Date of Birth: _____
Phone Number: _____ EMAIL: _____
Renter's Address: _____ Purpose of Rental: _____
_____ Wading Pool (*Private Party Only*): YES _____ or NO _____

____ **Private Pool Party:** Reserve the entire pool including the pavilion for your own private birthday party, family reunion, or work party. Outside food/beverage is permitted. ***Pool Members receive a \$50 discount.**

Availability: Saturdays, 7:30PM – 9:30PM
Cost: \$450 (*not including the Wading Pool*), plus optional Wading Pool for additional \$50
Plus \$100 Cash Security Deposit

____ **Public Pool Party:** Package includes pavilion reservation and either **2 or 4** hours of swimming during public hours. Additional fees will apply if your party stays longer than your reservation. Outside food/beverage is permitted at the pavilion area only. ***Pool Members receive a \$25 discount on the party package.**

Availability: Daily - *see times below*
Cost: **2 Hour Package:** 5:00 – 7:00PM
1-25 participants = \$152
26+ participants = \$152 plus additional \$5/person
Plus \$100 Cash Security Deposit

4 Hour Package: 3:00 – 7:00PM
1-25 participants = \$208
26+ participants = \$208 plus additional \$5/person
Plus \$100 Cash Security Deposit

____ **Pavilion Rental:** Reserve the entire pavilion (8 tables) during normal pool hours for a maximum of two hours. Additional fees apply for daily admission. Outside food/beverage is permitted at the pavilion area only.

Availability: Daily, 12:00 – 2:00PM
Cost: \$56/day OR **\$FREE for Pool Members**

General Information

1. Must be 21 years or older and show proof by ID.
2. Reservations are taken on a first come basis and are required for all rentals.
3. Reservations should be made at least two weeks in advance.
4. Full payment must be made at the time of reservation. No personal checks.
5. The filing of this application indicates the renter agrees to the Carlisle Community Pool rules and regulations.

Rental Regulations

1. Your party is responsible for all set up, and clean up. Materials for clean up will be provided upon request. Make sure to include set-up and clean-up time in your reservation. *For example: if your rental were from 3:00pm to 7:00pm your*

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party should be cleaned up and leave at 7:00pm, NOT starting to clean up at 7:00pm. There may be other reservations after yours.

2. A \$100 Security Deposit is due at the time of reservation (cash) for all public and private pool parties. This must be a separate payment, as it will be held until after the rental and facility inspection. If your party stays longer than your reservation or if there are any repairs or additional cleanup needed, then additional fees may apply. Renters will be held liable for any damages to the pool grounds or facility. The cost of damages, cleaning charges, or time at the pool beyond your reservation will be deducted from the security deposit. If damages exceed the \$100 deposit, Carlisle Parks and Recreation may bill the renter for additional charges.
3. Everyone in the party must enter through the front doors and sign in at the front desk.
4. You may request to have the pavilion gate opened if there are large items to set up, such as a grill, or large coolers.
5. All pool rules and regulations apply.
6. NO - Profit Making/Ticket Sales, Gambling, Pets, Alcohol, Tobacco, Vaping, Fighting, Profanity, Weapons
7. LIABILITY: renters are responsible for the behavior of their guests. Renters must provide adequate supervision and protection of minors. In granting permission to use Carlisle Community Pool, Carlisle Parks and Recreation assumes no liability for individuals attending renter's event.

Public Pool Party:

- An additional \$5.00 per person will be due at the Carlisle Community Pool, 1236 Franklin Street Carlisle PA 17013, on the day of the event for over 25 people – CASH only. *For example, if there were 30 people in attendance the amount due the day of would be an additional \$25.00.*
- Every person in attendance will count, even non-swimmers, with the exception of children 2 years and younger and current pool members.
- Outside food/beverage IS permitted in the pavilion area only.

Private Pool Party:

- Outside food/beverage IS permitted at the pavilion or on the concrete by the vending hut.
- Set-up may take place at 7:00pm at the pavilion area. The pool will not have a Lifeguard on duty until 7:30 p.m. when the party begins. No one is permitted to swim in an unguarded pool.

Cancellation Policy

1. Should the pool close early due to inclement weather, pool staff will contact you 2 hours prior to your event to inform you of the closure. You will have the option to reschedule or receive a full refund.
2. If you arrive at the pool for your reservation and it closes due to inclement weather, limited staffing, or pool chemistry issues and you have utilized less than half of your contracted time, you may receive half of your payment in a refund.
3. Should your party arrive at the pool and you elect to leave early, we will retain all fees that have been received.
4. Should you call and cancel at least 2 hours before your event due to legitimate weather concerns, you may reschedule or receive a full refund.
5. Should you call and cancel at any time prior to the rental date, you will be charged a \$25.00 cancellation fee.
6. "No shows" will not receive any refund.

By signing this application, it is indicated the renter agrees to the Carlisle Community Pool rental regulations and pool rules and regulations.

Renter's Signature: _____ **Today's Date:** _____

FOR OFFICE USE ONLY

Amount Due: _____ Fee Paid: _____ [credit or cash, no checks] Security Deposit _____ (cash only)
Was Not Rented Due To: _____ Inclement Weather _____ Other (list) _____ Rescheduled Date: _____
Current Membership: _____ Photo ID: _____ Staff Initials: _____ Today's Date: _____